

# FOOD + FUND DRIVE CHECKLIST

THANK YOU FOR YOUR INTEREST IN COORDINATING A FOOD AND/OR FUND DRIVE TO HELP ALLEVIATE HUNGER IN OUR COMMUNITY. HERE ARE SOME HELPFUL HINTS TO MAXIMIZE YOUR CONTRIBUTION:



## PREPARATION

- Decide what type of drive you want to host—are you collecting food, funds, or both?
- Decide on a drive length and goal.
- Decide on a collection method:
  - Boxes are perfect for any food drive that generates 300 lbs. of food or less. KLF can provide large boxes and posters for decoration.
  - Large fiber barrels hold up to 150 lbs. of food each (apx. a grocery cart amount), and larger metal crates are available for more sizable food drives
- Inform KLF of the food drive so that we can provide collection receptacles. We also supply promotional materials that offer further information about our cause and promote your efforts on social media. Contact Procurement & Transportation Coordinator Dave Hafer at 269.488.2617 ext. 212 or at DaveH@kzoolf.org for more information.
- Send out social media posts, text messages, emails, and office memos to promote your drive. Include drive information in a newsletter article or monthly publication, and encourage participants to visit [kzoolf.org](http://kzoolf.org) to learn more about hunger in Kalamazoo County.



## DURING THE DRIVE

- Monitor the amount of food and funds donated so you can keep participants up-to-date on the drive's progress. Let KLF know if we need to pick up a full barrel or crate, or drop off additional collection receptacles. **Tag KLF on social media so we can see your progress!**
- Send creative messaging to keep people excited about reaching your target goal.



## WHEN IT'S OVER

- If your drive amasses more than 300 lbs., we can pick up the donation. If not, please deliver your collection to our administrative office located at 901 Portage Street in Kalamazoo from 9 a.m. to 3:30 p.m., Monday through Friday.
- Celebrate!** We will inform you of the amount of food and funds you collected so you can share it with everyone who participated.

# A LITTLE ABOUT KALAMAZOO LOAVES & FISHES



## KLF MISSION

KALAMAZOO LOAVES & FISHES WILL FEED HUNGRY PEOPLE AND ENGAGE OUR COMMUNITY IN THE FIGHT TO END HUNGER.

### DURING OUR 2018/19 FISCAL YEAR

**700** KLF PROVIDED FOOD ASSISTANCE TO AN AVERAGE OF 700 INDIVIDUALS PER SERVICE DAY.

**3+** MILLION KLF DISTRIBUTED MORE THAN 3 MILLION POUNDS OF FOOD TO HUNGRY RESIDENTS OF KALAMAZOO COUNTY.

**146** THOUSAND KLF SERVED 146,578 FOUR-DAY FOOD ORDERS THROUGH ITS GROCERY PANTRY PROGRAM.

**TWENTY+** WE OFFER FOOD ASSISTANCE AT DOZENS OF SITES THROUGHOUT KALAMAZOO COUNTY THROUGH OUR FIVE FOOD PROGRAMS. SEVEN OF OUR 30 GROCERY PANTRY PROGRAM LOCATIONS ARE CURRENTLY OPEN TO ENSURE THOSE STRUGGLING WITH HUNGER CAN RECEIVE GROCERIES EACH MONTH DURING THE PANDEMIC.

**1982** FOR 38 YEARS, KLF HAS BEEN THE PRIMARY FOOD ASSISTANCE PROVIDER IN KALAMAZOO COUNTY.

### KLF PANTRIES ARE IN...

AUGUSTA	PARCHMENT
COMSTOCK	PORTAGE
GALESBURG	RICHLAND
KALAMAZOO	VICKSBURG

## FOOD

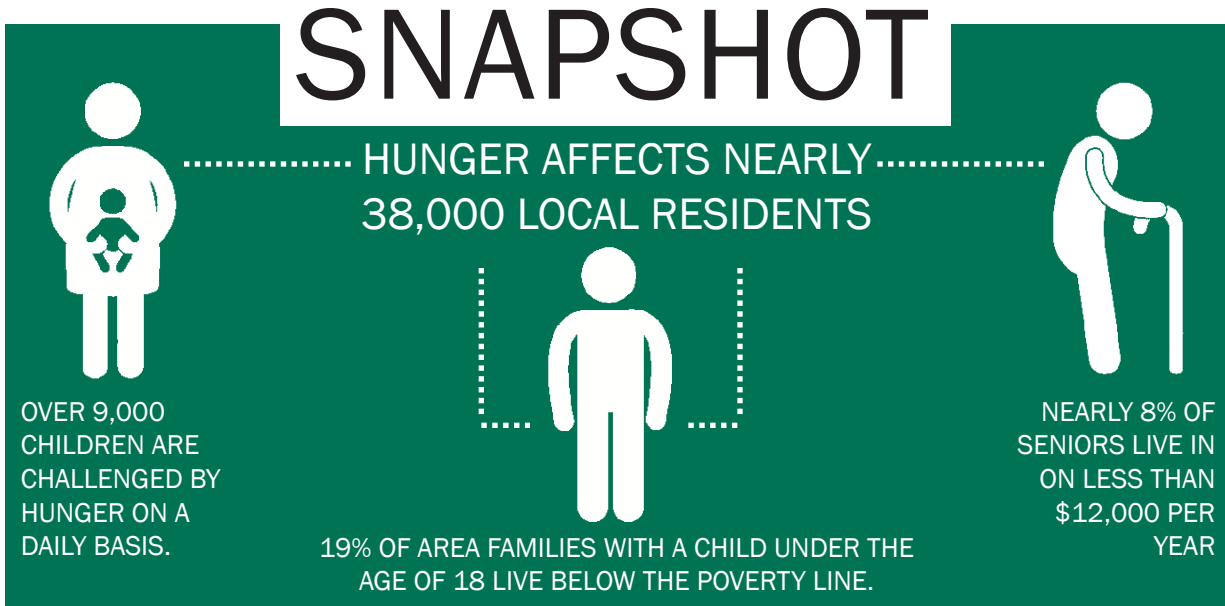
FOOD DONATIONS PROVIDE A DIRECT CONNECTION BETWEEN DONORS AND PEOPLE WHO ARE HUNGRY IN OUR COMMUNITY. DONATIONS FROM OUR COMMUNITY ACCOUNT FOR SOME OF THE HEALTHIEST AND HIGHEST-QUALITY FOOD WE RECEIVE. FRESH PRODUCE AND NUTRIENT-RICH ITEMS ARE SOMETIMES DIFFICULT TO ACQUIRE SO THE ITEMS DONATED BY BUSINESSES, FARMS, INDIVIDUALS, AND COMMUNITY-BASED GROUPS ARE CRITICAL IN OUR EFFORTS TO BUILD AN ACTIVE AND HEALTHY FUTURE FOR KALAMAZOO COUNTY.

## FUNDS

CASH DONATIONS ALLOW US TO KEEP OUR PANTRY SHELVES STOCKED, OUR FREEZERS COOL, AND OUR TRUCKS ON THE ROAD FIVE DAYS PER WEEK. THEY ALSO SUPPORT INNOVATIVE PROGRAMS AIMED AT ALLEVIATING LOCAL HUNGER. MOST IMPORTANTLY, MONETARY CONTRIBUTIONS ALLOW US TO PURCHASE FOOD AT WHOLESALE PRICES TO PROVIDE VARIETY IN OUR PANTRIES SO INDIVIDUALS WITH SPECIAL DIETARY NEEDS HAVE ACCESS TO THE ITEMS THAT WILL KEEP THEM HEALTHY. **WE CAN PROVIDE THREE FULL MEALS FOR EVERY DOLLAR DONATED.**

# KALAMAZOO LOAVES & FISHES NEEDS + GUIDELINES

WHO IS HUNGRY IN KALAMAZOO COUNTY?



## FOOD WISH LIST

### PROTEINS:

CANNED MEATS, HEARTY SOUPS, NUTS, FRESH MEAT FROM A LICENSED PROCESSOR

### FRUITS:

FRESH, OR CANNED WITHOUT SUGAR OR CORN SYRUP ADDED

### VEGETABLES:

FRESH, OR CANNED WITHOUT ADDED SALT

### GRAINS:

PASTA, RICE, OATMEAL, GRANOLA BARS

### OTHER:

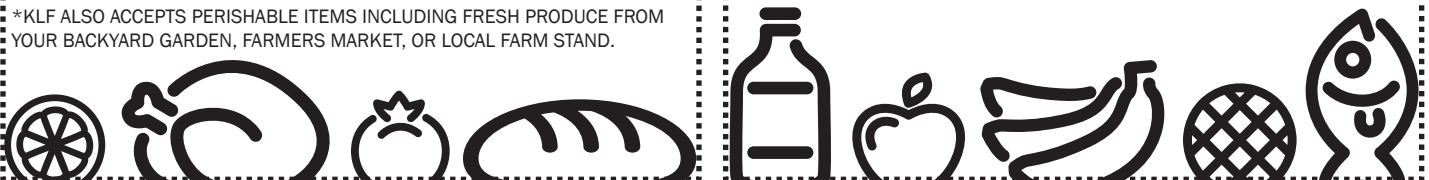
JELLY/JAM, BUTTER, COOKING OIL, ENSURE®

\*KLF ALSO ACCEPTS PERISHABLE ITEMS INCLUDING FRESH PRODUCE FROM YOUR BACKYARD GARDEN, FARMERS MARKET, OR LOCAL FARM STAND.

## NOT ACCEPTED

**FOR THE SAFETY OF OUR SERVICE RECIPIENTS, KLF DOES NOT ACCEPT:**

- RUSTY, BADLY-DENTED OR UNLABELED CANS
- GLASS CONTAINERS
- MEAT FROM YOUR DEEP FREEZER
- HOMEMADE ITEMS
- NON-COMMERCIAL CANNED OR PACKAGED ITEMS
- ALCOHOLIC BEVERAGES OR MIXERS
- OPEN OR USED ITEMS



AN AVERAGE OF 400 VOLUNTEERS HELP SUPPORT EVERY ASPECT OF OUR ORGANIZATION EACH WEEK.